

# A.J. CHARBONNEAU P.S.



## September 2023



Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 P.A. Day No School	2
3	4 Labour Day	5 First Day of School	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21 Picture Day School Council 7-9pm	22 Terry Fox Run	23
24	25 Book Fair Week	26	27	28 OPEN HOUSE NIGHT 5:00-6:30pm	29	30

### Principal's Welcome

My name is Maria Manwell and I am honoured to be joining the team at AJ Charbonneau Public School as principal this year. I am so pleased to be a part of this wonderful and welcoming school community.

I bring varied experiences as an educator, learning coach, and administrator from many schools around Renfrew County. I am looking forward to working alongside the staff to provide an excellent learning environment for your children. I have had the opportunity to meet some families and students during the past week as I familiarize myself with the school and have appreciated the warm welcome.

Within our learning community, we will have a focus both on academic achievement and well-being to support the development of the whole student. The RCDSB's vision is to foster a culture of learning that will *Inspire, Empower and Achieve*.

Please feel free to reach out with any questions or concerns as we work together to provide a positive and productive year of learning and fun for our students.

Sincerely,

Maria Manwell  
Principal  
AJC

225B Baskin Drive W., Arnprior, ON K7S 0E3  
OFFICE HOURS: 8:30 A.M. - 4:00 P.M.  
SAFE ARRIVAL LINE: 613-623-6512 [ajcattendance@rcdsb.on.ca](mailto:ajcattendance@rcdsb.on.ca)  
Principal: Maria Manwell Secretary: Jennifer Mackin Trustee: Kim Dougherty

# Kim Dougherty

School Board Trustee



## About Kim

Kim is the proud mother of two kids attending RCDSB schools, which was hugely influential in her decision to run for the position of trustee.

Following her graduation from Carleton University with a BA in Law, Kim moved to Calgary where she began her career as a social worker. For many years, Kim worked with at-risk youth in group homes, youth shelters, and children in the foster care system.

Since moving back to Arnprior to be closer to her family, Kim is a stay-at-home mom who volunteers locally at community service clubs, youth activity clubs, and in the classroom/library at her children's school.

Kim believes her experience advocating for at-risk youth will be an asset in her role as trustee, and she looks forward to serving RCDSB students and school communities this term.

Email: [doughertyk@rcdsb.on.ca](mailto:doughertyk@rcdsb.on.ca)

Arnprior; McNab-Braeside

- A.J. Charbonneau P.S.
- Walter Zadow P.S.
- McNab P.S.
- Arnprior District H.S.

## Our School Day

9:00 a.m.	Supervision begins on the yard
9:15 a.m.	Entry Bell rings
9:20-11:20 a.m.	Learning Block
11:20-12:00	1st Nutrition Break/Recess
12:00-2:00 p.m.	Learning Block
2:00-2:40 p.m.	2nd Nutrition Break/Recess
2:40-3:40 p.m.	Learning Block
3:40 p.m.	Dismissal

The teaching staff begins formal supervision of students at 9:00 a.m.

**STUDENTS ARE NOT PERMITTED TO BE ON THE YARD BEFORE 9:00 a.m.**

## Safe Arrival

Parents are reminded to call the school before 9:15 a.m. when their child is absent. (613-623-6512 - 24 hr messages)

### Student Arrival & Dismissal

**If you are dropping off or picking up your child(ren), before and after school, do not park along the side of the school or drop your child off in this area. Use the main parking area.** Please park in the parking lot on the school side and not the Daycare side. Please do not park in the drive through area or the round-about at the front of the school. Students should not be walking across this parking lot when buses are coming in and out. They are to use sidewalks and the proper crossing area. Families should not come on the playground.

Your child's safety is important to us. **If you are picking your child up or making alternate pick-up arrangements, please send a note informing the school office. If you plan on contacting the school by telephone, please call the office before 2:45 p.m.**

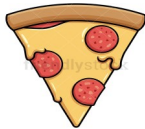
## A.J. Charbonneau Staff

Principal:	Maria Manwell	Arts:	Janet Bouwer
JK/SK:	Vicki Toner	E.A.:	Anne Hemsley
ECE:	Pam Robillard	E.A.:	Kassandra Ironside
JK/SK Imm:	Jenna Dumouchel	E.A.:	Carrie McCallum
ECE:	Cheryl Lyons	E.A.:	Stephanie McLaren
Grade 1 Imm:	Mikki Gardiner/Pam Hewitt	E.A.:	Jacquie Miller
Grade 1/2:	Deb Rosine	E.A.:	Elizabeth Pike
Grade 2 Imm:	Pam Hewitt/Mikki Gardiner	E.A.:	Jennifer St. Denis
Grade 3/4:	Jillian Middlemiss	E.A.:	Laurie Severin
Grade 3/4 Imm:	Abby Coulas/Mike Kobzik		
Grade 4/5:	Andrew Chamberlain	Support Counsellor:	Jessica Deacon
Grade 6:	Teresa Weselake	Secretary:	Jennifer Mackin
Grade 7/8:	Russell Staye	Office Assistant:	Cathy Stevenson
Grade 7/8:	Clare Aldridge	Yard Supervisor:	Leslie Botchar
Small Class:	Erin Trew	Librarian:	Carol Ann Toman
Core French:	Sarah Pederson	Head Custodian:	Jennifer Hartwick
SERT:	Christel Littau	Evening Custodian:	Ryan McCue
SERT:	Mike Kobzik		



### PIZZA DAYS

Will start in  
October



### MILK



Will start in  
October

### Terry Fox Run

**Our school's Terry Fox Run will  
take place on**

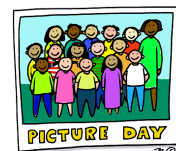
**Friday, September 22nd**



The Terry Fox Foundation

### Picture Day

Thursday,  
September 21



### **Reminder to Register to pay online...**

- Step 1:** Go to this website: <https://rcdsb.schoolcashionline.com>
  - Step 2:** Register by selecting the "Get Started Now" and following the steps
  - Step 3:** After you receive the confirmation email, please select the 'click here' option, sign in and add each of your children to your household account.
- Thank you parents/guardians!**

### 2023 - 2024 SCHOOL YEAR CALENDAR

First/Last Day	STAT Holidays
PD Days	Summer Programs
Board Holidays	* Secondary Exams

SEPTEMBER (20 days)						
SUN	MON	TUES	WED	THUR	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

September 4 – Labour Day

OCTOBER (21 days)						
SUN	MON	TUES	WED	THUR	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

October 9 – Thanksgiving Day

NOVEMBER (22 days)						
SUN	MON	TUES	WED	THUR	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

DECEMBER (15 days)						
SUN	MON	TUES	WED	THUR	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

December 25 to January 5 – Christmas Break

JANUARY (18 days)						
SUN	MON	TUES	WED	THUR	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26*	27
28	29*	30*	31*			

Exam Days – January 26 & Jan 29-Feb 1

FEBRUARY (20 days)						
SUN	MON	TUES	WED	THUR	FRI	SAT
				1*	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

February 19 – Family Day

MARCH (15 days)						
SUN	MON	TUES	WED	THUR	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

March 11 to 15 – March Break

APRIL (21 days)						
SUN	MON	TUES	WED	THUR	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

March 29 – Good Friday April 1 – Easter Monday

MAY (22 days)						
SUN	MON	TUES	WED	THUR	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

May 20 – Victoria Day

JUNE (20 days)						
SUN	MON	TUES	WED	THUR	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21*	22
23	24*	25*	26*	27*	28	29
30						

Exam Days – June 21 & 24-27

JULY						
SUN	MON	TUES	WED	THUR	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

July 1 – Canada Day

AUGUST						
SUN	MON	TUES	WED	THUR	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 5 – Civic Holiday

## **Required School Supplies**

All Students require the following:

- Backpack
- Lunch bag
- Extra pair of indoor use (non-marking sole)
- Extra clothes to change into, when needed  
Kindergarten: full set (or two) of clothes, labeled in a plastic bag

## **Optional Supplies**

Primary (Grades 1 - 3)

- HB pencils
- Headphones
- 2 glue sticks
- Pencil crayons
- Washable markers
- Eraser
- Scissors (blunted end)
- Pencil case
- Pencil sharpener with case to collect shavings
- Refillable water bottle

Junior/Intermediate (Grades 4 - 8)

- HB pencils
- Headphones
- Coloured pencil crayons
- 2 glue sticks
- Erasers
- Scissors
- Pencil sharpener
- Pencil case
- Washable markers
- Calculator (with basic math functions)
- 3-ringed lined paper
- Refillable water bottle

## PA Day for Staff

**Date:** September 1, 2023

**Length:** Full Day

**Topic 1:** AM - School Improvement Planning - A renewed perspective

**Host:** Each individual School

**Presenter(s)/Facilitator(s):** School Administrators

**Description:** School teams will engage in learning and conversation as part of our system-wide inquiry into creating a renewed process to guide school improvement planning in our district. This renewed process will focus on reaching every learner and ensuring equitable outcomes for all. Our inquiry question, *How might we engage in a holistic process that supports growth so that more meaningful and equitable outcomes for every learner are possible?*, is being introduced to our educators for feedback and to guide the next steps in the development of our school improvement planning process.

**Topic 2:** AM - Student Well-Being

**Host:** Each individual School

**Presenter(s)/Facilitator(s):** School Administrators

**Description:** Using a presentation provided by School Mental Health Ontario (SMHO), administrators will lead staff through a session of learning regarding student well-being, which is a critical topic at the beginning of the school year. Specifically, the session will focus on mental health literacy foundations, identity-affirming school mental health, early Identification & support and teaching mental health literacy. Key SMHO resources will be explored during this session.

**Topic 3:** PM- Student Safety and Violent Incident Prevention

**Host:** Virtual modules

**Presenter(s)/Facilitator(s):** Modules prepared by our Health and Safety Department



INSPIRE. EMPOWER. ACHIEVE.

## Fair Notice

In the Renfrew County District School Board, we work hard to promote positive and caring school and community climates where we demonstrate care for each other, our world and ourselves. We are committed to creating and maintaining a respectful and safe environment for everyone.

We want all parents/guardians to be informed that the Renfrew County Community Threat Assessment Protocol for Violent Threat Risk Assessment will be activated by the school board and agencies when there is a threat/risk of harm or serious violence. This protocol helps to protect students, staff, parents and visitors of the Renfrew County District School Board by assessing the level of threat/risk, understanding the context of the threat/risk of harm or serious violence and developing an intervention plan to support the person of concern.

Threat/risk assessment protocols are mandated for every school board in Ontario. We have a Renfrew County protocol signed by many community partners, that outlines the process of the assessment and the partners that may participate. The VTRA Protocol outlines how the school or community partner responds immediately to threatening incidents including but not limited to: possession of a weapon or replica weapon; bomb threat or plan; verbal or written (including electronic) or threats to harm oneself or others, and fire setting. The VTRA team may include administrators, school board psychologists, guidance counsellors, school support counsellors, social workers, community liaison police officers, other pertinent professionals, and/or community resources. When the VTRA protocol is initiated, the team collaborates to review relevant information about the person of concern, and the details of the event, while respecting the person of concern's rights to privacy and the safety of all school/community members. All threats are taken seriously and investigated. A Threat/Risk Assessment may be initiated because of the context of an incident or worrisome behaviour. Staff, parents/guardians, students, and community members are responsible for reporting all threat-related behaviours.

Parents and/or guardians will be notified if their child will be discussed at a VTRA. If parents/guardians cannot be reached, or if they choose not to provide consent but a concern for safety still exists due to threatening behaviour, the threat assessment will still proceed. Safety is our number one priority. Personal information shared throughout this process will respect and balance each individual's right to privacy with the need to ensure the safety of all.

We are proud to be able to provide this level of support to our community and are fortunate to have many community partners working with us. Should you have any questions about the Renfrew County VTRA Protocol or other safety matters, please call the Renfrew County District School Board and request to speak with the Superintendent for Safe Schools.